

Policy:

Health and Safety



Policy Statement:

OTM Civil Construction Group Pty Ltd (OTM) recognise the importance of providing all employees and contractors with a safe and healthy work environment and are committed to the implementation of proactive management practices which continually aim to protect and promote the health and safety of all workers and members of the public associated with our civil construction projects.

The Directors of OTM undertake to ensure that the Work Health and Safety (WHS) element of our organisation's integrated QHSE (Quality Health Safety and Environmental) Management System complies with AS 4801:2001 and is implemented in accordance with the Work Health and Safety Act 2012 (SA).

This policy governs OTM's corporate and operational procedures which provide the framework for managing health and safety at all OTM owned and occupied work places.

Objectives:

Our goal is to improve health and safety by minimising the number of Medical Treatment Injuries and avoiding the occurrence of Lost Time Injuries – and we will seek to achieve this by:

- Identifying and then eliminating, isolating, reducing or avoiding all types of work activities that have the potential to produce personal injury or illness – on all company premises and work sites;
- Providing instruction, training and supervision to improve employees' understanding of workplace hazards, including safe work practices and emergency procedures;
- Involving employees and other parties in work health and safety matters by consulting on ways to recognise, evaluate and control workplace hazards;
- Ensuring that all staff, contractors and site visitors comply with the appropriate Laws, Regulations, Standards and Codes of Practice – as well as workplace rules and directions – to protect their own and other's health and safety at work;
- Implementing and maintaining an ongoing work health and safety program, including conducting regular inspections of the workplace aimed at preventing accidents and incidents;
- Setting workable project-specific WHS targets that can be analysed at the end of each project; and
- Providing adequate systems and resources to effectively manage rehabilitation and return-to-work processes.

Responsibility:

A handwritten signature in black ink, appearing to read 'S. Stedall & S. Maunder', is positioned above the printed names.

Scott Stedall & Shane Maunder
Directors – 1 July 2018